

At the Ordinary Meeting of Breaston Parish Council held on Monday the 11th of May 2020 at 7pm via online conferencing platform Zoom.

Present:

Councillors Mounsey, Wrigglesworth, McCaig, Elliott, Luke, Miller, Fisher, Parkinson & Edgar

Councillor Mounsey in the Chair.

3 Members of the Public.

Councillor Mounsey welcomed everyone & thanked them for attending during this difficult time of lockdown.

Police Session:

PCSO Pykett sent the following report:

The figures are dated from the 8th March-9th May (2 months) as I was unable to send them last month. As you will see the crime figures are very low, which is good news. Our time is mostly being spent on Covid breaches at present. SNT can't carry out our usual engagement activities due to Covid 19, however as previously mentioned we have taken time out to visit numerous children on their birthdays, which has gone down well.

I don't think we have visited any in Breaston, but we have been to Risley, Draycott and other areas. We have been patrolling on foot in the village over recent weeks and are checking the Park on regular occasions. Not everyone is happy to see the team, one resident complained that they were intimidating! Thankfully in the main all has been well within the village when we have been out.

12/3 Criminal Damage, Longmoor Lane.

19/4 Theft, Draycott Rd.

19/4 TFMV, Longmoor Lane.

21/4 Criminal damage, Sawley Rd.

26/4 Burglary, Risley lane.

Public Session:

Mrs Simpson reported that the gate at the rear of Duffield Close at the Stevens Lane entrance had some rotten wood and needed attention, Clerk to investigate.

1/20 Covid19 – Elections –

It was RESOLVED that during the current Coronavirus restrictions the Chair and Vice Chair & Committees will remain the same as in 2019/20 until such time as normal meetings can be held.

2/20 Confirmation of Standing Orders, Financial Regulations & Risk Management

It was RESOLVED to adopt the documents for the 2020-21

3/20 Adoption of Policies

It was RESOLVED to adopt the policies as circulated by the Clerk (see Document Library breastonparish.co.uk)

4/20 Apologies for Absence

Apologies for absence were received from Cllrs Rowlinson, Watts and PCSO Pykett.

5/20 Declaration of Members Interests – to enable any Councillors to indicate any items on the agenda in which they have a personal or pecuniary interest in accordance with the Parish Council's Code of Conduct -

It was RESOLVED to note that Cllrs Edgar & Fisher declared an interest in any Breaston in Bloom agenda items.

6/20 Dispensations – To report on and consider any requests for dispensation in accordance with S31 of the Localism Act 2011

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none

7/20 Approval of the minutes of the ordinary meeting held on 20th of April -

It was PROPOSED and SECONDED to accept the minutes of the meeting held on 20th of April. Clerk and Chairman to liaise over the signing of the minutes during lockdown.

8/20 Correspondence -

none

9/20 Clerk's Report

a) Annual Governance & Accountability Review-

See Finance Committee Minutes below.

b) Risley Educational Trust – Member –

It was RESOLVED to note that a member of the trust had approached Cllr McCaig and suggested that she wished to stand down, it was unclear whether the Parish Council had to be involved in the election of a new member of the trust. Cllr McCaig to speak to the lady again and the Clerk to approach the Educational Trust and make enquiries into the process.

10/20 Minutes of the General Purposes Committee held on Monday the 11th of May 2020 as part of the Ordinary Meeting at 7.30pm on Remote Zoom Meeting

1. **Present:** Cllr Wigglesworth (Chairman) Cllrs Mounsey, Parkinson, Edgar, Miller, McCaig, Luke, Elliott & Fisher
Apologies: Cllrs Rowlinson, & Watts

2. **Declaration of Members Interests** - to enable any Councillors to indicate any items on the agenda in which they have a personal or pecuniary interest in accordance with the Parish Council's Code of Conduct. – none
3. **Dispensations** – To report on and consider any requests for dispensation in accordance with s31 of the Localism Act 2011. - none
4. **Covid 19 -**
 - a) **Parish Council Meetings** – it was RESOLVED to note that several meetings had been successfully held.
 - b) **Community Response to the outbreak** – it was RESOLVED to note that the Clerk had contacted the group via two members to offer a financial contribution but had not received a reply. Clerk to continue to liaise with the group.
 - c) **Working during the Lockdown-** it was RESOLVED to note that the Caretaker is spreading her 18 hours over the whole week as and when needed and that the Clerk continues to work at home with a weekly visit to the office generally on a Wednesday (apart from Committee week)
5. **Noticeboards** – it was RESOLVED to note that the project will be completed once the lockdown is lifted.
6. **Youth Provision – Climbing Wall** – it was RESOLVED to note that the Clerk Contacted Acclimatize to confirm the situation regarding lockdown and the possibility of holding the session dependant on the level of restriction at the end of August. The team at Acclimatize have not worked since the end of March and are waiting to hear how things will move forward. The Clerk to continue to liaise with the team.
7. **Local Electricity Bill –**
 - a) **Solar Panels - PCMR** – it was RESOLVED to note that the project will be investigated further after the lockdown. DALC have sent details of possible funding for solar panels – Clerk to investigate further.
8. **Dementia Friendly Parish** – it was RESOLVED to note that the Dementia Friendly village letters were sent out at the beginning of the lockdown – as yet no replies.
9. **Climate Emergency Workshop** – it was RESOLVED to note that DALC have sent through the reports from the Workshop (circulated by the Clerk) they have also proposed a project relating to the Climate Emergency and Derbyshire's next steps, suggesting a regular, online meeting for designated 'Environmental Champions' from as many parish and town councils in Derbyshire as possible. Cllr Wrigglesworth expressed an interest in being involved and the Clerk will liaise as necessary
10. **Lone Working** - it was RESOLVED to note that the trials will be revisited once the lockdown ends, in the meantime the Clerk had looked at the HollieGuard App and was concerned by the poor reviews and issues that

people had encountered when downloading the app onto their phones, Clerk to investigate further.

11. **Office Computers** – it was RESOLVED to note that the project will be revisited once the lockdown is over.
12. **Website Accessibility**- it was RESOLVED to note that the Clerk continues to investigate our responsibilities and awaits some information promised by DALC, Clerk also to investigate the possibility of an online Zoom session with the Clerk of Draycott PC to look at the finer details required.
13. **Councillors Reports:** -

None

11/20 Minutes of the Environment Committee held on Monday the 11th of May at 9am on Remote Zoom Meeting.

1. **Present:** Cllr Elliott (Chairman), Cllrs Luke, Fisher, Wrigglesworth, Parkinson, Miller & Mounsey.
Apologies: Cllr Edgar

Public Session – none

2. **Declaration of Members Interests** - to enable any Councillors to indicate any items on the agenda in which they have a personal or pecuniary interest in accordance with the Parish Council's Code of Conduct. – none
3. **Dispensations** – To report on and consider any requests for dispensation in accordance with s31 of the Localism Act 2011. – none
4. **Village Improvement Programme** – it was RESOLVED to note that Cllr Elliott had updated the photo list of items and that the Clerk will continue to work on an improved format for the document. Three further items had been closed; the advert opposite the garage, the Orchid Wood Car Park and the ice cream machine at the rear of the garage, more success!
5. **New Parish Plan Document** – it was RESOLVED to note that in Cllr Edgar's absence the item would be postponed until the evening Parish Council Meeting. Cllr Edgar reported that he had started to gather the information discussed at the last meeting into a PowerPoint document and would organise a further meeting of the working party to discuss in more detail, Cllr Luke asked to be involved. Cllr Elliott suggested that the team look at the Breadsall Neighbourhood Plan for ideas.
6. **Applications** – The Committee considered the following planning applications and the recommendations are as follows: -

ERE/0420/0018 - 14 Poplar Road - Construction of attached garage to side of dwelling - No objection in principle however concerns were raised in relation

to the proximity to the property at no 28 Poplar Road with a possible loss of outlook. Applicants to be reminded of their responsibilities in relation to the Party Wall Act. It was suggested that the proposal would be better suited to the opposite end of the property.

ERE/0420/0020 - 79 Stevens Lane - First Floor Side Extension - No Objections

ERE/0420/0033 - 39 Belmont Avenue - Front-side extension, rear extension and internal layout change - No objections in principle however applicants to be reminded of their responsibilities in relation to the Party Wall Act, concerns were also raised in relation to the possible loss of sunlight and overshadowing to the neighbouring property at no.41.

7. **Decisions:** The following decisions had been made by Erewash Borough Council: -

ERE/0320/0006 -16 Hind Avenue - Approved with conditions 15.04.2020.

ERE/0220/0067 - 16 Albert Road - Approved with conditions 24.04.2020.

ERE/0320/0021 - 8 Wards Lane - Refused 21.04.2020

8. **Councillors Reports – Feedback**

- a) **17-19 Firfield Avenue, Flooding Issues** – Cllr Elliott – it was RESOLVED to note that a response is still awaited from EBC.
- b) **1 Birchwood Avenue – Cllr Elliott** – it was RESOLVED to note that the application is on hold relating a bat survey and a further response is still awaited from EBC in relation to the loss of trees.
- c) **Huntercombe House** – it was RESOLVED to note that the Clerk had been unable to find any details of the auction from the internet and that a new for sale sign had been installed at the property
- d) **Flood/Climate Change** – It was RESOLVED that the agenda items to be moved from the General Purposes agenda to the Environment agenda for the next meeting.

Councillors Reports – New

- a) **Sculpture – ERE/0320/0052** – it was RESOLVED to note the approval of the sculpture application for the Jubilee Garden.
- b) **Land to the rear of Churchill Drive – Cllr Elliott** – it was RESOLVED to note the enquiry from a resident regarding the surveying of the land to the rear of Churchill Drive.

The meeting closed at 9.50am

12/20 Minutes of the Parks and Cemeteries Committee held on Wednesday the 6th of May 2020 at 8.45am on Remote Zoom Meeting

1. **Present:** Cllr McCaig (Chairman) Cllrs Mounsey, Wigglesworth & Miller,
Also Present: Cllrs Parkinson, Luke, Fisher & Elliott
Apologies: Cllrs Watts, Edgar & Rowlinson
2. **Declaration of Members Interests** - to enable any Councillors to indicate any items on the agenda in which they have a personal or pecuniary interest in accordance with the Parish Council's Code of Conduct. – Cllr Fisher declared an interest in the In-Bloom items 7 a & b.
3. **Dispensations** – To report on and consider any requests for dispensation in accordance with s31 of the Localism Act 2011. – none
4. **Risk Management** – it was RESOLVED to note the information.
 - a)**Swing Seat** – it was RESOLVED to note that when the team are passing the factory, they will collect some bolts and post them to us – the old seat is still serviceable and will be left in place until new bolts can be delivered.
 - b)**Flooding at Cemetery** – it was RESOLVED to note that the Clerk will organise a survey once the lockdown restrictions are lifted. Caretaker continues to monitor the building.
 - c)**Flooding at Perks** – it was RESOLVED to note that the team from Glendale are to organise aeration and rolling with their double time system. (the tractor driver is currently off sick)
 - d)**Goal posts** – it was RESOLVED to note that the work will be organised when the lockdown is lifted.
 - e)**Gate in Perks Boundary – 70 Risley Lane** – it was RESOLVED to note that a letter was sent to Parallel Parents on the 29th of April. No response as yet.
 - f)**Litter bin Perks Recreation Ground** – it was RESOLVED to note that one of the new bins on Perks has been damaged – the top looks a little wonky and the door does not lock properly presumably vandals. The Clerk reported the issue to Mr Fisher, and he will take a look when out exercising on the lockdown.
 - g)**Anti-Social Behaviour on Perks** – it was RESOLVED to note that the Clerk and Caretaker continue to monitor the situation – groups of youths are gathering on the MUGA and at the rear of the Cavagna building, the Caretaker has cleared up evidence of drug taking and the Clerk has reported the issue to the local beat team and also requested the assistance of the Safer Neighbourhoods Team from EBC. New notices encouraging people to keep to the Government's guideline 2m distance have also been displayed.

The team at EBC have asked that the caretaker take photos of any evidence and to keep a log of the time and date etc.

5. Cemetery –

a) Memorial Safety – it was RESOLVED to note that the Clerk & Caretaker will carry out a further inspection once the lockdown is lifted.

6. EBC Bin Emptying – it was RESOLVED to note the information.

a) Litter Removal/Cost – The Clerk emailed R Ashley & D Bramwell again on the 30th April. A response is still awaited. Mr Ashley is currently working on costings for invoices and will hopefully respond shortly.

b) Soil Pile – Once lockdown is lifted, and a response is received from EBC a new plan will be formulated for the soil pile structure. As minute no 6a).

7. Breaston In Bloom –

a) Jubilee Garden – it was RESOLVED to note that the consultation period for the application should have ended last week however I know they are working under some constraints at the moment.

b) Planting/Baskets etc – it was RESOLVED to note that the hanging baskets at St Michaels have now been removed (thank you Julie). The Clerk reported that she had contacted Cllr Rowlinson regarding the possible lifting of some of the lockdown measures and whether the group had been able to procure any plants etc. Cllr Fisher reported that supplies were very thin on the ground and that the restrictions were making it very difficult for the group to work.

8. Duffield Close

- Memorial Tree – it was RESOLVED to note that the tree planting is on hold until the autumn.
- Sensory Garden ASB– it was RESOLVED to note that the project is on hold until the lockdown is lifted. The Clerk has reported the further ASB to the beat team and also the human faeces in the Butterfly Garden. Clerk & Caretaker to continue to monitor.

9. Paddling Pool Perks Park – it was RESOLVED to note the plans will be revisited once lockdown is lifted.

10. Tree Planting – it was RESOLVED to note that the Clerk inspected and reported the Field Maples on the 29.4.20 Glendale inspected the trees and report that they are still alive and that they are a variety that will bud later. However, should any of the trees fail Glendale will replace free of charge.

11. Flag – VE Day – it was RESOLVED to note that the Clerk and Caretaker had displayed the bunting at the Parish Rooms, messages have been circulated on Facebook encouraging residents to join in and decorate their houses for the event and the notice from Erewash Borough Council has been put on the Website, it is understood that the Queen will speak at 9pm and that a National sing along to “We’ll Meet Again” is planned after the speech! Delamere Close and Woodland Avenue

have already been decorated and it is hoped that other streets will join in before Friday!

12. Councillors Reports

None

Meeting closed at 9.20am.

13/20 Minutes of the Highways and Lighting Committee held on Wednesday the 6th of May 2020 at 9.20am on Remote Zoom Meeting.

1. **Present:** Cllr Elliott (Chairman) Cllrs Fisher, Mounsey, Wigglesworth & Parkinson
Also Present: Cllrs McCaig, Luke & Miller
Apologies: Cllrs Edgar & Rowlinson
2. **Declaration of Members Interests** - to enable any Councillors to indicate any items on the agenda in which they have a personal or pecuniary interest in accordance with the Parish Council's Code of Conduct. – none
3. **Dispensations** – To report on and consider any requests for dispensation in accordance with s31 of the Localism Act 2011. – none
4. **Potholes/Street Lights/Overhanging Vegetation** – it was RESOLVED to note the information:
a)Highways Report – Potholes reported on Blind Lane & the Crescent have been repaired.
b)Street Lighting – Main Street lights are scheduled for new lamps to be installed shortly. The Street Lighting team are only carrying out urgent and dangerous work at present.
c)St Michael's Pavement work – The meeting planned for the 17th of February had to be postponed due to operational difficulties – a meeting cannot be arranged now until the lockdown is lifted. R Handbury will liaise with the clerk once a meeting is re-organised.
d)Flood Issues -
 - Risley Lane – Clerk emailed C Mulligan STW to enquire on progress and any proactive work being undertaken to prevent the drainage issues recurring, chased again 30.04.20. no response as yet.
 - Festival Avenue – Clerk emailed 30.04.20 again to chase the progress with land ownership queries and the possibility of clearing the ditch to the rear of houses on Gregory Avenue. T Bloodworth Env Agency confirmed that the land to the rear of Festival Avenue is owned by East Midlands Housing as part of the Spring Close site. The proposed work to the ditch to the rear of Gregory Avenue will not be possible at the moment and he suggests that the landowner could perhaps take on the work. The clerk explained that the Parish Council lease part of the land from Westerman and that we hope to have some limited work undertaken by the Payback team once the lockdown is lifted.

- Poplar Road/Longmoor Lane/Holly Avenue – Clerk emailed A Back again on the 30.04.20 to report work undertaken to the rear of Heath Gardens and to enquire on any progress with the work at Longmoor Lane, Holly Avenue & Poplar Road. Mr Back to provide a contact name for the officer dealing with the project in the Highways Team. Clerk to continue to liaise with Mr Back regarding the proposed work to the highway culverts in the area and the “action plan” of work required in the area.

5. M1 Noise – it was RESOLVED to note that a response is still awaited from Highways England.

6. School Run Issues –

a) Air Pollution – Wilsthorpe Road – it was RESOLVED to note that no response has been received from the school and probably won’t be until the lockdown is lifted

b) Inconsiderate Parking – Meadow Close – Situation to be monitored once the lockdown is lifted.

7. Parking in the Green – it was RESOLVED to note that no response has been received as yet from Parfitts, the poster has been displayed in the Green 30.04.20. The Clerk enquired if the parking wardens are working and DCC confirmed that they are working on an extremely limited basis with only dangerous and emergency parking issues being attended. Version 3 of the poster to be displayed in the Green.

8. Bourne Square Jitty – it was RESOLVED to note that a pothole has been repaired on the jitty and the Clerk thanked DCC for carrying out the work and enquired when the surfacing work would be undertaken. No response as yet.

9. Councillors Reports Feedback –

a) Verges – Following the report regarding the overzealous use of weed killers on the verges – EBC report that the wrong nozzle had been used and that the problem areas would be reseeded later in the year.

b) Dog Poo – The Clerk reported the problem with dog mess on the jitty to EBC 30.4.20 it is hoped that the mess will be cleared up and that stencils can be displayed to encourage dog owners to clear up after their pets

c) Damaged Cycle Path Sign Wilsthorpe Road - Cllr Elliott reported that DCC had removed the sign despite reporting that the sign had been fixed.

New Reports-

a) Garden Waste – Cllr Luke thanked Cllr Miller for passing on the information about the resumption of the garden waste collection by EBC. It was noted that the collections are on a trial basis for a month in the first instance. Clerk to arrange with Mrs Fisher to circulate the information on the Community Forum Facebook page.

The meeting closed at 9.40am

14/20 Minutes of the Finance Committee held on Wednesday the 6th of May 2020 at 9.40am on Remote Zoom Meeting

1. Present: Cllr Luke (Chairman) Cllrs Mounsey, Wigglesworth, McCaig, Elliott, Parkinson & Miller

Also Present: Cllr Fisher

Apologies: Cllr Rowlinson

2. Declaration of Members Interests - to enable any Councillors to indicate any items on the agenda in which they have a personal or pecuniary interest in accordance with the Parish Council's Code of Conduct. - none

3. Dispensations – To report on and consider any requests for dispensation in accordance with s31 of the Localism Act 2011. - none

4. Concurrent & Precept Income reporting – it was RESOLVED to note the proposed new quarterly reports to be used until any change is implemented by EBC. Clerk to circulate the end of April reports as soon as the bank statements are received.

There was an issue with some of the circulated documents being corrupted when scanned, the documents were discussed at the Parish Council meeting and therefore the signing of the documents was delayed until the 12th of May.

5. Audit Report 2019-20 – it was RESOLVED to adopt the audit report for 2019/20 as circulated by the Clerk.

6. Annual Governance & Accountability Review –

a) Annual Governance Statement – it was RESOLVED to adopt the Annual Governance Statement for 2019/20

b) Accounting Statement - it was RESOLVED to adopt the Annual Accounting Statement for 2019/20

c) Year End Accounts – it was RESOLVED to adopt the Year End Accounts for 2019/20. Clerk to investigate the Fixed assets and depreciation with the internal auditor.

d) Appointment of Auditor for 2020/21 – it was RESOLVED to appoint B Wood as internal auditor for 2020-21.

7. Councillors Reports – none

The Meeting closed at 9.50am

15/20 Payments and Receipts May

Payee	Description	Amount £
Post Office	Postage – vatix equipment	7.50
Various	Staff Costs	3542.10
Smith of Derby	Clock Service St Michael's 2020	260.40
Information Commissioners Office	Data Protection Fee	40.00
Brian Wood	Audit 2019-20	50.00
Glendale Countryside	Grounds Maintenance April	966.60
ICCM	Membership 2020	95.00
Scottishpower	MUGA Floodlights Electricity	45.11
Canopy Tree Services	Tree Work following storm Ciara/Dennis	97.50
E.on	Electricity Chapel	8.62
E.on	Electricity PCMR	183.84
E.on	Electricity Pavilion	22.75
British Telecom	Phone/Broadband PCMR (this bill has been queried and is incorrect the credit should be arranged within 2 weeks)	898.32
Total		6,217.74
Payer	Description	Amount £
Mrs Flahey	Ground Rent The Elms	331.46
J Wiles	13G Exclusive Rights	180.00
Total		511.46

16/20 Public Questions

None

17/20 Date of the Next Meeting

The next meeting will be on 8th of June 2020 it was RESOLVED that the meeting would be held on Zoom regardless of any changes to the lockdown restrictions.

Meeting Closed at 8.20pm

.....Chairman
10.06.20