At the Ordinary Meeting of Breaston Parish Council held on Monday the 12th of October 2020 at 7.15pm via online conferencing platform Zoom.

Present:

Councillors Wrigglesworth, McCaig, Elliott, Miller, Luke, Fisher, Edgar, Rowlinson & Parkinson
4 members of the public.
Councillor Wrigglesworth in the Chair.
Councillor Wrigglesworth welcomed everyone & thanked them for attending this our 6th Zoom meeting.

Police Session:

PCSO Pykett sent the following report for the period 14th July to the 9th September:

26th September	Maylands Avenue	Criminal Damage
27th September	Co-op	Theft
3rd to 5th October	Main Street	Shed burglary
7th October	The Crescent	Vehicle Crime
6th to 8th October	Belvoir Close	Theft from a motor vehicle
6th to 8th October	Mount Street	Theft from a motor vehicle

The Local Beat team were out and available outside the Co-op on the 1st of October along with Cllr Miller who was trying to promote Neighbourhood Watch. The team will visit again soon, but are only allowed to carry out meet the team events outdoors at present, Local schools have also been recently visited.

Public Session:

Mr Sensecall thanked the Parish Council for letting him attend and asked for a Zoom Masterclass!!

61/20 Apologies for Absence –

Apologies for absence were received from Cllrs Mounsey and PCSO Pykett.

62/20 Declaration of Members Interest – to enable any Councillors to indicate any items on the agenda in which they have a personal or pecuniary interest in accordance with the Parish Council's Code of Conduct –

Cllrs Fisher, Rowlinson & Edgar declared an interest in any In Bloom related items.

63/20 Dispensations – to report on and consider any requests for dispensation in accordance with S31 of the Localism Act 2011 –

none

64/20 Approval of the minutes of the ordinary meeting held on 14th of September -

It was PROPOSED and SECONDED to accept the minutes of the meeting held on 14th of September. Clerk and Chairman to liaise over the signing of the minutes

during lockdown. Cllr Elliott reported that he had sent apologies for the Finance committee (Sept) which weren't minuted. Clerk to amend.

65/20 Correspondence –

The CPRE Annual report had been received.

66/20 Clerk's Report

none.

67/20 GENERAL PURPOSES COMMITTEE HELD ON MONDAY 12th OCTOBER 2020 AS PART OF THE ORDINARY MEETING at 7.30PM ON REMOTE ZOOM MEETING

1. Agenda Summons

2. Public Session – none

3. Apologies:

Cllr Mounsey

4. Declaration of Members Interests –

to enable any Councillors to indicate any items on the agenda in which they have a personal or pecuniary interest in accordance with the Parish Council's Code of Conduct. – **Cllrs Fisher, Edgar & Rowlinson declared an interest in the In-Bloom items.**

5. Dispensations –

To report on and consider any requests for dispensation in accordance with s31 of the Localism Act 2011. - none

6. Noticeboards -

It was RESOLVED to note that the header has been collected and the Clerk will organise its fitting in due course. Cllr Rowlinson reported that she was organising a planter for the area and would report back in due course.

7. Youth Provision – Climbing Wall –

It was RESOLVED to note that the Clerk continues to monitor the guidance and will feedback any changes. Obviously, the impending new restrictions may put this project on hold further.

8. Dementia Friendly Parish –

It was RESOLVED to note that information continues to be circulated and as soon as it is feasible a meeting will be organised to discuss the proposed memory café.

9. Website Accessibility

It was RESOLVED to note that the Clerk has been in discussion with the team at Website Design Derby and that the deposit has now been paid and the team have started the work and will circulate proofs in due course.

10. Facebook Page –

It was RESOLVED to note that a few signed social media policy forms have been received – could Councillors who are yet to sign let the Clerk have their forms as soon as possible please.

11. Replacement Office Computer-

It was RESOLVED to note that computer was installed successfully on the 1st of October and is marvellous! The Clerk will investigate the purchase of a laptop online and circulate details shortly.

12. Casual Vacancies - Co-Option –

It was RESOLVED to note that the vacancy has been advertised on the Facebook page. No further interest has been received. We now have 3 residents who have expressed an interest in becoming a councillor. Cllr Miller's suggestion for hybrid interviews was discussed and a vote was held. Result 3 to go ahead with online interviews. 6 to defer. The Clerk proposed reviewing the situation monthly which was agreed.

13. Calendar –

It was RESOLVED to note that the judges have made their choices and the Clerk will now organise the choices and get a draft of the calendar with Elson and Hall. Draft to be circulated on receipt. Cllr Wrigglesworth suggested that sales should be managed on an order first basis so that we don't have problems with excess stock. In light of the current restrictions this was agreed. Posters and order forms to be circulated to Anderson's, the Chequers, and the Navigation as well as the Parish rooms.

14. Defibrillator –

It was RESOLVED to note the information relating to grants for the installation of defibs – the suggestion that a device be installed at the Pavilion was discussed. It was agreed that Cllr Parkinson would investigate a grant from his fund at DCC and the Clerk would investigate further costs for the machine.

15. Remembrance Service –

It was RESOLVED to note that the service cannot be held and with it looking as if further lockdown restrictions are likely even the laying of wreaths may be restricted. However, the wreaths are ordered as normal to support the British Legion. The work on the large wreath for the village is ongoing and the suggestion that residents should mark the 2-minute silence on their doorstep was agreed, Clerk to publicise. The Street light poppies will be installed on the 2nd of November. Cllr Elliott suggested that the laying of the wreaths could be videoed and shown on Facebook Clerk to investigate.

16. Christmas Carol Concert –

It was RESOLVED to note that the Christmas Lights and tree have been ordered and will be installed in time for the 1st of December, obviously the Carol concert and light switch on event will not be able to take place this year.

17. Gala –

It was RESOLVED to note that the Gala Committee would normally have had the first meeting by now for the 2021 event. The Clerk circulated an email asking the Gala Committee members if they would be able to attend a Zoom meeting to talk about what we plan to do next year. However, only 5 replies out of a committee of 15 members were received. Clerk to set a date and hope that everyone can attend. It would be wonderful if we could organise the event that was intended for this year but currently, we don't really know if we can have any kind of event.

18. Councillors Reports –

None

The Meeting closed at 19.40pm.

68/20 Parks & Cemeteries Committee of Breaston Parish Council held on Wednesday 7th October at 8.45am on Remote Zoom Meeting

1. Agenda Summons
2. Public Session –
none
3. Present-
Cllr McCaig (Chairman) Cllrs Miller, Rowlinson, Wrigglesworth
Also Present-
Cllrs Luke, Parkinson & Fisher
Apologies-
Cllr Mounsey, & Edgar
4. Declaration of Members Interests:
To enable any Councillors to indicate any items on the agenda in which they have a personal or pecuniary interest in accordance with the Parish Council's Code of Conduct – **none**
5. Dispensations:
To report on and consider any requests for dispensation in accordance with s31 of the Localism Act 2011 - **none**
6. Risk Management –
a) Flooding at Cemetery –
it was RESOLVED to note that surveyors Smith & Roper surveyed the chapel on the 11th of September and their full report is awaited. During an informal discussion with the Clerk, Mr Smith said that there was some movement at the rear of the chapel and that it would need further investigation – the two large yews at the entrance were causing damp issues at that end of the building and it would be better if they were removed. He also suggested building a small protective barrier in front of each air brick to stop the easy flow of water under the building. Once the full report is received it will be circulated for further discussion on what action to take. It was agreed that the Clerk would investigate the cost of removing the yews at the entrance to the chapel.
b) Goal Posts –
it was RESOLVED to note that the Clerk continues to liaise with Mr Fisher and the work will commence shortly. Mr Fisher has ordered the goal posts. Cllr Elliott suggested that when the goal posts are installed the pitch could be marked out Clerk to investigate.
c) Gate in Perks Boundary –
it was RESOLVED to note a site visit to the property has been organised for later this morning 7.10.20. The gate ironmongery has been removed however it still looks the same Cllr Fisher, Miller & Parkinson had attended the meeting and reported that there was still a lot of work to be completed and that they hoped to open the school in the new year. 30 jobs part time and full time would be created. The team had requested that the Parish Council trim back trees at the boundary of Perks and the school which they were happy to fund. Clerk to investigate.
d) Anti-Social Behaviour Open Spaces-
it was RESOLVED to note that the situation continues to be monitored. The discovery of hypodermic sharps on Johnson's meadow was extremely worrying, the Clerk has reported the find to the local beat team who will patrol when in the area.

e) Chapel Store Doors –
it was RESOLVED to note that the Clerk will report when Mr Fisher is able to commence the work in due course.
f) Play Area Fencing –
it was RESOLVED to note that the Clerk continues to investigate grant funding that could be accessed for this kind of work. The FCC Communities Foundation looks promising.

7. Cemetery Memorial Safety -
It was RESOLVED to note that new notices have been placed on the memorials to ensure that everyone is clear what is wrong. Stronger notices have been placed on the stones which have been righted and the Clerk has requested Mr Fisher to attend to relay the 6 again. Quotes for sinking have been sought from two local stonemasons and the results will be circulated in due course. Clerk meeting with another stone mason on the 13th of October to discuss the work.

8. EBC Bin emptying –
a) Litter Removal/Cost
it was RESOLVED to note that quote of £1081.61 per annum was accepted in writing to R Ashley on the 10th September 2020.

b) Soil Pile
it was RESOLVED to note that the Clerk has requested a site meeting with Mr Fisher to discuss the proposed new structure.

9. Paddling Pool Project Perks Park -
It was RESOLVED to note that the project will be revisited once the lockdown restrictions are eased.

10. Trees
a) Planting –
It was RESOLVED to note that the Clerk contacted residents on Wilsthorpe Road who all agreed to get involved with watering of the new trees once they are planted. Glendale confirmed that the trees will be sourced and planted as soon as the planting season starts – (November – March).
b) Trees- Woodland Trust –
It was RESOLVED to note that the urban planting pack (15 saplings) is due for delivery during November, The Sustrans team are happy for the trees to be planted on the canal path and a meeting with the Canal Society and Sustrans is organised for Monday the 19th October.
c) Tree Report 2020 –
It was RESOLVED to note that as soon as the Clerk and Chair of Finance can meet to discuss the budgets further quotes for the work proposed in the report will be organised. Including the additional health and safety work recommended for trees adjacent to properties on the Memorial Garden, Cemetery and Jubilee Garden.
d) Jubilee Garden
It was RESOLVED to note that a quote for this additional work had been received and comparative quotes will be sourced in due course.

e) Memorial Tree -
It was RESOLVED to note that the Clerk awaits information on the wooden plaques and will get a quote for a Rowan Tree at the same time.

11. Annual Play Inspection Report –
It was RESOLVED to note the information and on what action can be taken.
a) MUGA –
It was RESOLVED to note that prices to replace and or fix panels have been requested and I await further quotes from Mr Fisher and Pollard Engineering. Clerk & Cllr Fisher to liaise accordingly. Suppliers are having difficulty sourcing the panels and will quote as soon as possible.
b) Rusting and peeling paint.
It was RESOLVED to note that the Clerk will liaise with Mr Fisher on a start date for the work. Mr Fisher sourcing the paint and intends to do this work first.
c) Spring Balance Delamination
it was RESOLVED to note that the Clerk will liaise with Mr Fisher on a start date for the work. The Clerk reported that the caretaker had found that a hole had formed around the base of the equipment she had filled the hole and seeded the area accordingly.
12. Covid19 Restrictions –
a) Play Equipment
It was RESOLVED to note that the Clerk continues to monitor closely the Government Guidelines and posters are checked each week to ensure that park users are clear on what their responsibilities are.
c) Council Buildings
it was RESOLVED to note that now the new computer has been installed the Clerk is working in the office once more, with lone working and all Covid measures being taken to ensure everyone's safety.

13. Use of Johnson's Meadow –
It was RESOLVED to note the desperate need for extra training space for Breaston Park Football Club. The Clerk to talk to the team about the possible use of Johnson's Meadow – the need for work to the pitch; was discussed. Pitch marking and rolling, and goal mouth hole repairs were agreed.

14. Councillors Reports Feedback:
a) Pavilion Security –
It was RESOLVED to note that the Clerk is compiling a list of key holders and awaits a response from Breaston Park Football Club and will circulate the information in due course.

15. Councillor's Reports:
a) Disabled Access Gates – Cllr Fisher
It was RESOLVED to note that there were difficulties with using the gate at the Rectory Road entrance to Perks – Clerk to investigate the use of a magnet to hold back the first gate.

The meeting closed at 9.20am

69/20 Highways & Lighting Committee of Breaston Parish Council held on Wednesday 7th October at 9.20am on Remote Zoom Meeting

1. Agenda Summons

2. Public Session –

none

3. Present:

Cllr Fisher (Chairman) Cllrs Rowlinson, Parkinson, Wrigglesworth,

Also Present:

Cllrs McCaig, Miller & Luke

Apologies-

Cllrs Mounsey, Elliott & Edgar

4. Declaration of Members Interests:

To enable any Councillors to indicate any items on the agenda in which they have a personal or pecuniary interest in accordance with the Parish Council's Code of Conduct – Cllrs Fisher & Rowlinson declared an interest in any In Bloom items.

5. Dispensations:

To report on and consider any requests for dispensation in accordance with s31 of the Localism Act 2011 - none

6. Potholes/Street Lights/Overhanging Vegetation –

a) Highways Report:

it was RESOLVED to note that at present no potholes have been reported or repaired. A massive thank you to both Grahams for their offer to help with the manufacture of new bulbs planted signs.

b) Street Lighting –

it was RESOLVED to note that the bulb was replaced on the 29th of September. The clerk has sent a further enquiry relating to the quote received from the DCC street lighting team. The quote received £500 was for a lantern similar to the one currently installed the quote for a streetlight would be £200. It was hoped that the lantern would remain in operation, but the new information would be useful in the future. The Clerk reported that the lights in Main Street had been reported as still defective this week.

c) St Michael's Pavement Work –

it was RESOLVED to note that the work was completed on Monday the 28th of September.

d) Overhanging Vegetation-

it was RESOLVED to note that the landowner on the Breaston to Risley footpath has completed the hedge work. Reports sent in relation to hedges on Longmoor Lane are still outstanding however the Firfield Avenue tree has been dealt with. Clerk to write again to no. 90 Longmoor Lane. The DCC Minor Maintenance Scheme Works paperwork was sent to DCC week commencing 21st September. The income had been received from DCC.

e) Bourne Square Yellow Lines -

it was RESOLVED to note that the Clerk chased up the highways team regarding the dreadful work undertaken on Bourne Square and still awaits a response.

7. School Run Issues:

a) Air Pollution – Wilsthorpe Road –
It was RESOLVED to note that a meeting is proposed for the week commencing the 2nd of November.
b) Inconsiderate Parking – Meadow Close –
It was RESOLVED to note the meeting request as above 7a)
c) DALC AGM (20/10/2020) Motion – School Run Issues.
It was RESOLVED to note that the result of the meeting will be circulated in due course afterwards.

8. Sawley Road Traffic –
It was RESOLVED to note that the Clerk reported concerns raised to DCC and a response is still awaited.

9. Breaston in Bloom – Longmoor Lane –
It was RESOLVED to note the In-Bloom Sub Committee group gave a great presentation on their proposal to plant trees on Longmoor Lane. The proposal was discussed, and it was RESOLVED that the planting of Cherry Trees was not acceptable due to maintenance issues moving forward and that the group would be asked again about the planting of shrubs. Members of the group are attending the meeting on Monday evening for further questions.
During the Monday evening meeting the subject was discussed at length. Cllr Rowlinson suggested that it was essential that a decision be made whether the Parish Council wants to back the proposals or not. There is no point in investigating further if at the end of the process the PC refuse to back it.
Cllr Edgar asked what criteria was used to refuse to plant trees on Longmoor Lane when trees were being planted elsewhere.
The Clerk reported that any proposals for the highway were more complicated by the cultivation licence system, that issues caused by the trees caused more issues on a highway than on a footpath for example. Cllr Elliott suggested that each tree should have a risk assessment. Cllr Parkinson reported that the process to apply for trees to be planted on the highway is long and complicated.

It was agreed to hold a vote on how to proceed: those in favour of going ahead - 7 Cllr Wrigglesworth abstained. Cllr Fisher declared an interest. Clerk to speak to DCC regarding the cultivation licence and arrange a meeting with Mrs Edgar and the EBC Tree officer to discuss the best type of tree to plant.

10. Councillor's Reports-
None

The meeting closed at 9.35

70/20 Environment Committee of Breaston Parish Council held on Monday 12th October at 9.00am on Remote Zoom Meeting

1. Agenda Summons -
2. Public Session – none
3. Present:
Cllr Elliott (Chairman) Cllrs Luke, Wrigglesworth, Miller, Parkinson & Fisher

Apologies:
Cllrs Mounsey & Edgar
4. Declaration of Members Interests:
To enable any Councillors to indicate any items on the agenda in which they have a personal or pecuniary interest in accordance with the Parish Council's Code of Conduct – none
5. Dispensations:
To report on and consider any requests for dispensation in accordance with s31 of the Localism Act 2011- none
6. Village Improvement Programme –
It was RESOLVED to note that new items have been added to the list; barriers/chevrons on Sawley Road and concrete post on Longmoor Lane verge. The Bus Shelter at the Bull's Head has been painted! The Clerk chased DCC regarding electric box on Wilsthorpe Road, Firfield Gates it is hoped to talk to the School at the meeting in early November. The In-Bloom group have offered to paint the gates at the entrance to Perks Clerk to liaise with the group. A complaint had been received in relation to building materials on the pavement on Risley Lane – Cllr Elliott visited the site and reported that there were old slabs and pallets on the pavement along with all of the dustbins from the house. It was agreed that the Clerk would write to the residents and ask them to ensure the pavement is kept clear and safe for residents.

7. New Parish Plan Document -
It was RESOLVED to note that no further progress has been made, Cllr Elliott to circulate the notes of the last meeting – further discussion needed at the full council meeting this evening.

8. Flood Issues–
a) Risley Lane –
it was RESOLVED to note that no information has been received regarding the drains on Risley Lane. The clerk will continue to chase Severn Trent Water.

b) Festival Avenue –
it was RESOLVED to note that the ditch work on Johnson's Meadow is to be completed in November.

c) Poplar Road/Longmoor Lane/Holly Avenue
it was RESOLVED to note that enquiries relating to the work on Longmoor Lane had been answered by DCC although no clear reason for the work or answer to the questions was included. Clerk to make further enquiries. Is the Culvert clear and adequate?

d) Heath Gardens –
it was RESOLVED to note that the blocked culvert at the junction of Wilsthorpe Road and Heath Gardens has been reported again to DCC.
T Bloodworth of the Environment Agency reports that plans show that the ditch to the rear of Richmond Avenue "goes nowhere" and is in poor condition, situation to be monitored in next wet weather. Clerk requested copies of drainage and watercourse plans for the village (Env Agency/DCC & EBC). Clerk reported tree trunk in ditch on

Heath Gardens, EBC confirm that the landowner is to organise removal. The Env Agency had forwarded a map which the clerk circulated earlier.

e) Blocked Drain Reports-

it was RESOLVED to note that no further reports have been made.

f) General Flooding Information-

it was RESOLVED to note that information from the Environment Agency including the plans to install a flood warning system on the Goldenbrook was circulated to residents and also that flood resilience grants are available to residents of Breaston from DCC information circulated by the Clerk. Flood Wardens were discussed, and Cllr Miller confirmed that when the NHW is formed they will act as “flood wardens” reporting any issues.

9. Climate Emergency Workshop –

It was RESOLVED to note that the Clerk circulated a completed survey for approval. The Clerk contacted MEA for information about public sessions and they are happy to provide the service once the Covid19 restrictions are lifted.

10. Applications –

The Committee considered the following planning applications, and the recommendations are as follows:

ERE/0920/0035 - 6 Poplar Road - Attached garage to the side, single storey side & rear extension, conversion of existing garages, glazed front entrance porch and replacement windows - No objections

ERE/0920/0057 - 92 Draycott Road - Oak 1 - Lift to 5.4m over road and drive and remove deadwood. - No Consultation

11. Decisions –

The following decisions have been made by Erewash Borough Council:

ERE/0820/0032 - 61 Longmoor Lane - Creation of a vehicular access and associated work (dropped kerb and laying of hard standing to create driveway and vehicular crossing) - Approved with conditions 1.10.20

ERE/0820/0020 - 15 Firfield Avenue - Single storey front, side and rear extensions, external alterations and widening driveway (re-submission of ERE/0719/0017) - Approved with conditions 7.10.20

ERE/0820/0017 - 5 Hawthorn Avenue, Breaston - Erection of a detached building (containing double garage, store, gardening shed & storage space) to replace the existing garage and shed - Approved with conditions 29.9.20

ERE/0820/0006 - 11 Sawley Road - T1, T2 and T3 - Willow - re-pollard to prevent splitting and falling onto road. - Approved with conditions 16/9/20

12. Enforcement issues and Appeals

a) 17-19 Firfield Avenue

It was RESOLVED to note that the case is still active with the Erewash Borough Council Enforcement team. A temporary officer is in place and working through the backlog of cases.

b) Brailsford Meadow –

It was RESOLVED to note that the appeal is still being dealt with by the Planning Inspectorate.

c) 60 Holmes Road – Pergola –
It was RESOLVED to note that the Erewash Enforcement team are dealing with the case.

13. Councillors Reports:

a) Highways Funding –
Cllr Elliott reported that DCC have allocated a large sum of money for road improvement and repairs – the Clerk confirmed that this item would be noted on the Highways and Lighting committee.

Meeting Closed at 9.47

71/20 Finance Committee of Breaston Parish Council held on Wednesday 7th of October at 9.35am on Remote Zoom Meeting

1. Summons
2. Public Session:
none
3. Present:
Cllr Luke (Chairman) Cllrs Wrigglesworth, Miller, Parkinson, McCaig & Rowlinson.
Also Present:
Cllr Fisher
Apologies:
Cllr Mounsey
4. Declaration of Members Interests:
To enable any Councillors to indicate any items on the agenda in which they have a personal or pecuniary interest in accordance with the Parish Council's Code of Conduct – none
5. Dispensations:
To report on and consider any requests for dispensation in accordance with s31 of the Localism Act 2011 - none
6. Budget Amendments –
It was RESOLVED to note the report delivered by Cllr Luke and to note that a further meeting was required and that a full report would be circulated by the Clerk in due course.
a) Additional Income & Business Rates Grant
Cllr Luke highlighted that the normal levels of income were considerably reduced and that the Business Rates Grant was very timely, further discussion of the use of the grant to be considered.
b) Staff Appraisal Proposal
Cllr Luke reported that the Staff appraisals were organised and that a proposal to increase the Caretaker's hourly rate was part of the process.
7. Councillors Reports –
None

The meeting closed at 9.50am

72/20 Payments & Receipts October 2020

Payee	Description	Amount
E.on	Pavilion Electricity	37.26
ADS Computers	New Office PC	828.00
E.on	Chapel Electricity	9.07
E.on	PCMR Electricity	78.72
Sterilizing Services	Legionella Testing	57.58
G Fisher	Timber for signs	34.00
Mark Douglas Indusrial Supplies	Hand sanitiser dispensers	74.16
Waterplus	Pavilion Water	40.13
CPRE	Subscription 2020/21	36.00
Zoom	15/9/2020-14/10/2020	14.39
Zoom	29/9/2020-28/9/2021	107.43
Signs Direct	Noticeboard header	91.88
The Defib Pad	Replacement pads and child pads	168.59
Glendale	Grounds Maintenance September	966.60
Website Design Derby	50% deposit new website design etc	623.40
Various	Staff costs	4727.11
Total		**7894.32**
Payer	**Description**	**Amount**
Nationwide	Interest	1.65
Mrs Flahey	Ground Rent	331.46
Mr & Mrs Wrathall	Exclusive Rights NI23	350.00
Various	Entries calendar competition	114.00
Erewash Borough Council	Precept	12960.00
Erewash Borough Council	Concurrent Functions Grant	11494.00
Total		**25251.11**

It was proposed and seconded that the above accounts for October be accepted.

73/20 Public Questions

none

74/20 Date of the Next Meeting

The next meeting will be on 9th of November 2020 at 7.15pm via Zoom remote meeting.

Meeting Closed at 8.42pm

……Chairman
9.11.20